

Join Northwoods Propane Lease Tank Program

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Required Propane Usage:

325 Gallon Tank = Required to use 500 Gallons or more

500 Gallon Tank = Required to use 700 Gallons or more

Annual Lease Fee:

A \$25.00 Lease Fee is charged out in June of each year.

(A lease fee of \$125.00 will be charged if annual usage requirements are not met. We also reserve the right to pick up our tank for low usage.)

Customer Requirement while Leasing a Tank:

While leasing a tank, customers are required to participate in our Pre-Buy or Budget Program. Customer will maintain Keep Fill Status until Pre-Buy or Budget gallons are completed. Once completed, customers have the option of staying on Keep Fill or making a switch to Will Call.

Requirements of Setting Lease Tank:

1) An adult is required to be at the property the day of the tank set, so we can enter your home to restart your propane system when work is completed.

2) There is no charge to set your tank if we are replacing an existing tank and not moving its location. However, your yearly Lease fee of \$25.00 and 25 gallons of propane, for setting the tank, will be due at time of tank set.

The Lease Tank Equipment Provided by NWP:

High Pressure Regulator (On Tank), Pigtail, Fittings (2), and Blocks.

3) If we are setting a tank for a new build (or you would like our lease tank set in a new location from the previous tank),

You are responsible for the following costs:

Trenching (\$75.00), Copper (\$5.25/ft if tank is under 20 ft away from building) or Poly Line (\$.75/ft if tank is over 20 ft away from building) Risers (\$89.00), Regulator on Structure (\$85.00), Fittings (\$6.00/ea), and Labor (\$105.00/hr) arrival to completed project time. Payment from placing tank in new location is due at time of tank set.

4) Because of inconsistent usage, cabins, pole sheds, and seasonal homes are required to rent a monitor for \$ 40.00 + tax per year to remain on Keep Fill.

Northwoods Propane Lease Tank Program

(General Information)

Name: _____
Mailing Address: _____
City: _____ Zip: _____
Delivery Address (If different): _____
City: _____ Zip: _____
Email Address: _____
Phone Numbers: _____
Do you anticipate receiving any Heating Assistance? _____
How did you hear about Northwoods Propane? _____

If propane has been used at the above tank setting location, please complete Sections A & C.

Section A:

Do you **OWN** or **RENT** the property you would like the lease tank placed at?
If you **RENT** who is your landlord? _____
What is the landlords phone number? _____
Is this a **HOME, GARAGE, CABIN** or **OTHER**? _____
How many square feet will be heated? _____
Who is your current lease tank provider? _____
What size tank is at your residence now? _____
What percent is the tank at? _____ Date Checked: _____
Will your tank need a pump over? _____

We ask that you call your current provider and get the delivery dates and gallons that were used the past 12 months at this location. Please list below:

Date _____	Gallons _____	Date _____	Gallons _____
Date _____	Gallons _____	Date _____	Gallons _____

If you haven't had propane at the above tank setting location, please complete sections B & C.

Section B:

Is this going to be a new set? **YES / NO** _____

Is this a **NEW BUILD** or a **CHANGE OF HEAT SOURCE**? _____

Is this a **HOME, GARAGE** or **OTHER**? (Please list other.) _____

Who is your heating contractor? _____

What is your heating contractors phone Number? _____

When will your furnace be installed? _____

How many square feet will be heated? _____

If this is a **NEW BUILD**, is the property at grade? _____

It is customer's responsibility to call Digger's Hotline. (# 811) How will you mark the placement of tank on your property? _____

**** If Digger's Hotline is not called prior to tank setting day, you will be moved to end of tank setting list.**

How many feet from the structure will the tank be set? _____

What size regulator will be needed? **Circle one: Low Pressure / 2LB / DUEL**
(Contact your heating contractor for this information.)

Section C:

What appliances will be on propane? (Circle all that apply.)

Furnace/boiler / Water Heater / Cook Stove / Generator / Clothes Dryer / Fire Place

What other heat sources do you have? (Circle all that apply.)

Electric / Pellets / Wood / Electric Boiler / Geo Thermal / Mini Split

What will be your **Primary Heat Source**? _____

Will this be your primary residence? YES or NO, Move in date for Primary? _____

Will this location be heated during the Winter? _____

Northwoods Propane Recap of Lease Program:

- 1. You are required to participate in our Pre-buy or Budget Program for each heating season. This requirement is every year that you lease a tank from us.*
- 2. You will be on our KEEP FILL status until your Pre-buy or Budget contract has been completed. At this time, you have the option of switching to WILL CALL. If all Pre-buy gallons have been used and you still want to be on our Keep Fill status, you can do so with a credit card on file.*
- 3. A \$25.00 yearly Lease Fee will be charged if you have met usage requirements. If you have not met usage requirements, a \$125.00 Lease Fee will be charged for the given year. We reserve the right to pick up our tank (with notice) because of low usage.*
- 4. A tank pick-up fee of \$125.00 will be charged in the event you decide to switch companies. Keep in mind, once we pick up our lease tank, leasing in the future will not be an option.*
- 5. Because of inconsistent usage, cabins, pole sheds, and seasonal homes are required to rent a monitor for \$ 40.00 + tax per year to remain on Keep Fill.*

I have fully read and understand the requirements of the Lease Tank Program. Please add my name to the installation list. I understand this does not guarantee a lease tank, but I can expect to be contacted within two weeks to discuss the status of my request. Thank you for considering Northwoods Propane!

Customer Signature: _____ Date: _____

(4)

Office Notes: _____ Date Received: _____

Revised 6/9/26